

# BY JENNIFER THOMPSON

well underway just as we wash windows and reorganize cupboards along with the tulps. The time honoured tradition of Spring Cleaning, is Known as the season of renewal and rebirth, Spring is in full bloom

as a means of de-cluttering inside and out equal billing to the cobwebs in our head as well as those in our home, and drawers, we should consider taking it one step further and give

## DE-CLUTTER THE MIND

mind is open to new experiences." The flipbased Doctor of Homeopathy and Life has tremendous implications on our ability to side is a cluttered and confused state which terms of being an empty vessel, then our that isn't of any benefit. If we think of it in negative thoughts or useless information -Coach, "It allows us to get rid of all the stuff do our home," says Alex Gellman, a Toronto-"It's important to de-clutter our mind like we

> their tracks. This is, essentially, learning to "let being aware of what you are thinking and past time that many of us get caught up in, so prioritize what we hold on to. "Worrying around us, sometimes we just need to be also says that because so much is happening function at our highest potential. Gellman about what we can't control is a fairly useless reflective and, in order to do that, we need to saying, and stopping negative thoughts in mindfulness is key." Simply put, this means

## MENTAL "TO-DO" LIST

mean time, go back to sleep with ease. paper to address in the morning and, in the down. This will allow you to get it down on book and pen at your bedside and write the middle of the night? Keep a little note And, what about those random thoughts in plishment and will function to keep you motiwill do wonders for your sense of accombeen completed. This positive reinforcement Remember to check off each task once it has Endeavour to prioritize your "to-do" list and is important, physically see all of the things ing it all down, as it allows you to clarify what vated and feeling good about your progress you need to do and then delegate also key to clarity. Gellman recommends writ Managing the ongoing mental "to-do" list is systematically tackle each task from there

## THE DE-CLUTTER BOOK

what is really important. ties will help you pay attention and focus on you. Being respectful of your time and priori minutes, and have them reschedule with know that you are unavailable for the next 60 utes of your time here and there. Let them people will likely try to take five or ten minagain and it will help you remain on-track, as phone calls, stick to it and tick it off once comyou have allotted one hour a day to returning daily to determine what is on your plate." If wony about it and remember to consult it there," says Gellman, "you don't have to ful of the commitments in it. "Once it's in excellent way to de-clutter and keep your priinvesting in an appointment book is also an pleted. There's that positive reinforcement ble and clear. Keep it with you and be mind onties in the forefront, as long as it is accessi



function at our highest potential. Gellman also says that because so much is happening around us, sometimes we just need to be reflective and, in order to do that, we need to prioritize what we hold on to. "Worrying about what we can't control is a fairly useless past time that many of us get caught up in, so mindfulness is key." Simply put, this means being aware of what you are thinking and saying, and stopping negative thoughts in their tracks. This is, essentially, learning to "let it go".

### MENTAL "TO-DO" LIST

Managing the ongoing mental "to-do" list is also key to clarity. Gellman recommends writing it all down, as it allows you to clarify what is important, physically see all of the things you need to do and then delegate. Endeavour to prioritize your "to-do" list and systematically tackle each task from there. Remember to check off each task once it has been completed. This positive reinforcement will do wonders for your sense of accomplishment and will function to keep you motivated and feeling good about your progress. And, what about those random thoughts in the middle of the night? Keep a little notebook and pen at your bedside and write it down. This will allow you to get it down on paper to address in the morning and, in the mean time, go back to sleep with ease.

### THE DE-CLUTTER BOOK

Investing in an appointment book is also an excellent way to de-clutter and keep your priorities in the forefront, as long as it is accessible and clear. Keep it with you and be mindful of the commitments in it. "Once it's in there," says Gellman, "you don't have to worry about it and remember to consult it daily to determine what is on your plate." If you have allotted one hour a day to returning phone calls, stick to it and tick it off once completed. There's that positive reinforcement again and it will help you remain on-track, as people will likely try to take five or ten minutes of your time here and there. Let them know that you are unavailable for the next 60 minutes, and have them reschedule with you. Being respectful of your time and priorities will help you pay attention and focus on what is really important.

MAY 2007 B MAGAZINE I 57

### trulyou

### HAIR SOLUTION CENTRE

Specializing in Hair Alternatives for Women and Children

- Hair Alternatives and Loss
  Prevention for Dispersed or Localized Hair Loss
- Full Service Specialized Hair Salon in a Private Setting
- Expert Wig Prosthesis Selection,
  Fitting and Maintenance
- Extensive Synthetic, Blend and Human Hair Selections
- Micro-Follicular Hair Transplant Assessment



14 Henry Street Mississauga, Ontario L5M 1S2 Tel: 905-821-1092

Toll Free: 1-866-605-9447

www.trulyyouwigs.com

e-mail: info@trulyyouwigs.com



### DE-CLUTTER THE MIND

"It's important to de-clutter our mind like we do our home," says Alex Gellman, a Toronto-based Doctor of Homeopathy and Life Coach. "It allows us to get rid of all the stuff – negative thoughts or useless information – that isn't of any benefit. If we think of it in terms of being an empty vessel, then our mind is open to new experiences." The flipside is a cluttered and confused state which has tremendous implications on our ability to

...